Roeliff Jansen Community Library
Board of Trustee Meeting Minutes
September 15th, 2026

Present:
Eileen Aherne
Chris Atkins
Marian Dodds – Secretary
Beth Gordon
Ronnie McTiernan
Betsy Myers – Vice President
Lynne Perrella
Pat Placona – President
Steve Smith
Meg Wormley – Treasurer

Absent:
Marilyn Gross
Joan Wallstein

Also Present:
Tamara Gaskell - Director

The Board of Trustees meeting was called to order at 6:00 pm by Pat Placona.

Review and Approval of Minutes

- Lynne Perrella made a motion to approve the August meeting minutes. Beth Gordon seconded the motion. All were in favor.

Treasurer's Report

Meg Wormley gave the Treasurer's Report for August 2026.

- Trustees have reviewed IRS Form 990 and Audited Financial Statements which Meg emailed to all on September 13th. Following discussion, these two documents were voted upon for approval.
    - Chris Atkins made a motion to approve the 990. Steve Smith seconded the motion. All were in favor.
    - Betsy Myers made a motion to approve the Audited Financial Statements. Ronnie McTiernan seconded the motion. All were in favor

- Chris Atkins made a motion to approve the August 2026 Warrant Report. Eileen Aherne seconded the motion. All were in favor.

Director's Report

Tammy Gaskell gave the Director's Report.

- Children's and Youth Services Associate, Micheal Nouri, is leaving the position in October. The employment opening will be posted in October.

- Simple IRA enrollment is now available to employees. The deadline for this is October 1.

- Meeting Room Policy, application, and insurance requirements.
    - Following discussion, Meg Wormley made a motion to modify the *Meeting Room Policy and Rules of Use.* Ronnie McTiernan seconded the motion. All were in favor.

    - Tammy will revise the documents for approval at the next meeting
        - To allow use by those outside of the RJCL service area
        - Insurance requirements – to be provided if the applicant has it.
            - May be waived as some applicants may not have insurance
        - Do require all applicants to sign the indemnification form
        - Edit timelines for application process

- Reminder to complete Trustee Training – Tammy Gaskell will send link for Niche Academy, online training

- Parking lot safety – suggestion of arrows to direct one-way traffic flow
    - Discussion with Beth Gordon, Chairperson of the Building and Grounds committee, regarding additional striping/painting to guide traffic flow

Friends Report

Ronnie McTiernan gave the Friends report.

- $21,340 in bank account
- Getting more chairs
- No Cookies and Books sale this year due to scheduling conflict

Committee Reports

Nominating – Marian Dodds gave the Nominating Committee report.

- Chris Atkins, Marilyn Gross, Betsy Myers and Joan Wallstein have confirmed their intent to continue as Trustees, beginning another 3-year term in January 2027. Their willingness to continue is much appreciated!

Development – Betsy Myers gave the Development Committee report.

- Planning 2027 Party/Gala
    - June 12, 2027, 6pm to 8:30pm
    - Catered instead of food trucks
    - Forming subgroups/subcommittees for various components of the event

- Business Partners – starting to work on the letter

Human Resources – Steve Smith stated that HR had nothing to report.

- Ancram 414 will be Proposition 1 on the ballot.
    - Discussion of best ways to communicate the monetary facts and value of the library and all it provides
        - 414 is not part of the town budget. The library asks Ancram residents for nominal increase in contribution

Building and Grounds – Beth Gordon gave the Buildings and Grounds report

- Generator Fence – 3 proposals were received. The committee is recommending we accept the proposal from A-1 Fence for 6 ft tall cedar fence with three-sides around the generator and tanks for $8,400
    - Steve Smith made a motion to accept the proposal and payment of $8,400 to A-1 Fence. Chris Atkins seconded the motion. All were in favor.

New Business

- Pat Placona raised the subject of plans for the Roe Jan Resort. As the library will be the next-door neighbor, we may be asked what we want, regarding some aspects of the project.

Old Business

- Roof
    - Meet with Jay tomorrow. 9/16
    - Chris Preusser suggests removing/replacing old insulation with water damage

Chris Atkins made a motion to adjourn the meeting. Ronnie McTiernan seconded the motion. All were in favor. The meeting adjourned at 7:06 pm.

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Respectfully Submitted
Marian Dodds, Secretary