

**Roeliff Jansen Community Library
Board of Trustee Meeting Minutes
August 18th, 2026**

Present:

Eileen Aherne
Chris Atkins
Marian Dodds – Secretary
Beth Gordon
Marilyn Gross
Betsy Myers – Vice President
Lynne Perrella
Pat Placona – President
Joan Wallstein
Meg Wormley – Treasurer

Absent:

Ronnie McTiernan
Steve Smith

Also Present:

Tamara Gaskell - Director

The Board of Trustees meeting was called to order at 6:00 pm by Pat Placona.

Review and Approval of Minutes

- Marilyn Gross made a motion to approve the July meeting minutes. Chris Atkins seconded the motion. All were in favor.

Treasurer's Report

Meg Wormley gave the Treasurer's Report for July 2026.

- Discussion considering options to resolve an overpayment error
 - The discussion rested on reducing subsequent payments through November 2026. This distributes the amount over the time period, for gradual recovery of the overpayment, as written in the Treasurer's report.
- Due to an increasing number of bills exceeding the current limit of \$2,500 on check signing and wire transfers which can be made by the Treasurer, the Finance Committee is recommending that the Treasurer be authorized to sign checks and approve online bill payments of up to \$5000. This requires changes in two library policies; (1) Claims Audit Process, (2) Wire Transfer and Online Banking Policy.
 - Betsy Myers made a motion to update to the policy of the *Claims Audit Process* and the *Wire Transfer and Online Banking Policy*, increasing the Treasurer's authorized check signing amount and wire transfer amount from \$2,500 to \$5,000. Beth Gordon seconded the motion. All were in favor.
- Lynne Perrella made a motion to approve the warrant report. Joan Wallstein seconded the motion. All were in favor.

Director's Report

Tammy Gaskell gave the Director's Report.

- Paperwork submitted for employee's IRA offering to begin in October.
- Tammy highlighted several upcoming program offerings coordinated by Program Librarian, Celia Contelmo. Discussion of including in Copake Connection, town newsletters and more.

Friend's of the Roeliff Jansen Community Library Report

Tammy Gaskell gave the Friend's report.

- Raised \$1500 in July
- Bake Sale is to be rescheduled due to calendar conflict

Committee Reports

Nominating – Marian Dodds gave the Nominating Committee report.

- Four trustees have terms expiring this year; Chris Atkins, Marilyn Gross, Betsy Myers and Joan Wallstein. We are in process of gathering responses from these individuals as to their interest in another 3-year term.

Development – Betsy Myers gave the Development Committee report.

- Development committee and Party committee met Aug. 4 to talk about the Party/Gala. Discussion was mostly positive. A document of the debriefing can be requested from Betsy.
- Upcoming meetings; September 1 – Development Committee
September 9 – Party Committee

Building and Grounds – Beth Gordon gave the Buildings and Grounds report

- Generator Fence – 3 companies coming to do estimates

Old Business

- Roof
 - There are a couple of more leaks. The roofer will be back 21st of August. Check referenced in July minutes had not been mailed yet.
 - Electrician found moisture damage in network room and wood behind outdoor outlets which were not working.

New Business

None

Chris Atkins made a motion to adjourn the meeting. Marilyn Gross seconded the motion. All were in favor. The meeting adjourned at 7:00 pm.

Respectfully Submitted
Marian Dodds, Secretary