

Roeliff Jansen Community Library, Inc.

Monthly Warrant Report

April 2026

Cash Basis Wednesday, May 13, 2026

	Date	Type	Name	Customer	Description	Amount
Expenses						
71000 Non-Personnel Expenses						
71400 Marketing						
	04/28/2026	Bill	Business Card		CCLA	75.00
Total for 71400 Marketing						\$75.00
71200 Program Expenses						
71230 Youth Programs (YA & Children)						
	04/07/2026	Bill	Ingram Library Services		Kids Programs	59.60
	04/21/2026	Bill	Linda Levitt		Reimburse Exp - Workshop	57.47
Total for 71230 Youth Programs (YA & Children)						\$117.07
71250 Music						
	04/14/2026	Bill	Berkshire Lyric Theatre		04/26 J Brown Music Pgm	300.00
Total for 71250 Music						\$300.00
Total for 71200 Program Expenses with sub-accounts						\$417.07
71300 Fundraising Expense						
71320 Business Partnerships Expense						
	04/28/2026	Bill	Kwik Print		Business Sponsor Poster	110.00
Total for 71320 Business Partnerships Expense						\$110.00
71350 Fundraising Support						
	04/13/2026	Bill	SofterWare		DonorPerfect Software_APR 2026	267.37
Total for 71350 Fundraising Support						\$267.37
71360 PayPal fees						
	04/14/2026	Deposit			Pledgeling Found. Fees	22.34
	04/21/2026	Deposit			PayPal Fees	68.57
	04/28/2026	Deposit			PayPal Fees	5.22
Total for 71360 PayPal fees						\$96.13
71310 Individual Donation Expense						
71311 Mail Solicitation Expense						
	04/28/2026	Bill	Kwik Print		NLW Mailing	2,639.02
Total for 71311 Mail Solicitation Expense						\$2,639.02
Total for 71310 Individual Donation Expense with sub-accounts						\$2,639.02
Total for 71300 Fundraising Expense with sub-accounts						\$3,112.52
71600 Equipment						
71610 Office Equipment rental & fees						
	04/14/2026	Bill	National Business Tech.		April 2026	335.37
Total for 71610 Office Equipment rental & fees						\$335.37
Total for 71600 Equipment with sub-accounts						\$335.37
71900 Other Expenses						
71910 Furniture						
	04/14/2026	Bill	Amazon business		Pavilion Furniture	7,566.88
	04/28/2026	Bill	Business Card		American Patio Designs-Pavilion Furn	1,789.00
Total for 71910 Furniture						\$9,355.88
71930 Bank fees						
	04/08/2026	Bill	Bank of Greene County		Online Bill Pay Fee_APR 26 Stmt	1.00
	04/11/2026	Bill	PAYCHEX		Payroll-0403	38.19
	04/21/2026	Bill	PAYCHEX		Payroll-0417	45.30
Total for 71930 Bank fees						\$84.49

71990 Other Expenses- other

04/08/2026 Deposit		Square Fees	0.75
04/12/2026 Deposit		Square Fees	6.65
04/19/2026 Deposit		Square Fees	0.85

Total for 71990 Other Expenses- other

Total for 71900 Other Expenses with sub-accounts

\$8.25
\$9,448.62

71100 Library Services

71110 MHLS Expenses

71111 General fee

04/07/2026 Bill	MHLS		312.56
Total for 71111 General fee			<u>\$312.56</u>

71112 Circulation/ Pop assessment

04/07/2026 Bill	MHLS		665.00
Total for 71112 Circulation/ Pop assessment			<u>\$665.00</u>

71113 Capital fee

04/07/2026 Bill	MHLS		150.00
Total for 71113 Capital fee			<u>\$150.00</u>

71114 Delivery Charge

04/07/2026 Bill	MHLS		1,100.00
Total for 71114 Delivery Charge			<u>\$1,100.00</u>

Total for 71110 MHLS Expenses with sub-accounts

\$2,227.56

71120 Library Materials

71122 Books

04/07/2026 Bill	Ingram Library Services	For Books	681.14
Total for 71122 Books			<u>\$681.14</u>

71123 DVDs

04/07/2026 Bill	Midwest Tape	INV #508591069 & #508556262	45.73
Total for 71123 DVDs			<u>\$45.73</u>

Total for 71120 Library Materials with sub-accounts

\$726.87

71130 Library E-Resources

71131 E-Books

04/07/2026 Bill	hoopla		154.84
04/07/2026 Bill	OverDrive	E Book	188.42
04/14/2026 Bill	OverDrive	E-Book	60.00
04/21/2026 Bill	OverDrive	E-Book	143.49
04/28/2026 Bill	OverDrive	E-Book	27.50
Total for 71131 E-Books			<u>\$574.25</u>

71132 E-Audio books

04/07/2026 Bill	hoopla		441.51
04/07/2026 Bill	OverDrive	Audiobook	66.50
04/07/2026 Bill	OverDrive	Audiobook	95.00
04/14/2026 Bill	OverDrive	Audiobook	89.99
04/21/2026 Bill	OverDrive	Audiobook	267.41
04/28/2026 Bill	OverDrive	Audiobook	180.50
Total for 71132 E-Audio books			<u>\$1,140.91</u>

71133 E-Video

04/07/2026 Bill	hoopla		49.29
04/07/2026 Bill	kanopy	MAR 2026	305.00
Total for 71133 E-Video			<u>\$354.29</u>

71139 E-Resources- Other

	04/07/2026 Bill	hoopla		20.60
Total for 71139 E-Resources- Other				\$20.60
Total for 71130 Library E-Resources with sub-accounts				\$2,090.05
71140 Library supplies & fees				
71141 Materials processing				
	04/07/2026 Bill	Ingram Library Services	Processing	49.36
Total for 71141 Materials processing				\$49.36
71142 Postage & Freight				
	04/28/2026 Bill	Business Card	USPS	1.90
Total for 71142 Postage & Freight				\$1.90
71143 Office Supplies				
	04/14/2026 Bill	Amazon business	OXO Paper Town Holder	25.95
	04/28/2026 Bill	Business Card	Staples	97.98
	04/28/2026 Bill	Business Card	Staples	36.89
	04/28/2026 Bill	Staples	Hi Yield Blk	263.15
Total for 71143 Office Supplies				\$423.97
71144 Internet access				
	04/14/2026 Bill	Consolidated Comm.		20.00
Total for 71144 Internet access				\$20.00
Total for 71140 Library supplies & fees with sub-accounts				\$495.23
Total for 71100 Library Services with sub-accounts				\$5,539.71
71500 Bldng. Operations & Maintenance				
71510 Utilities				
71511 Electric				
	04/28/2026 Bill	NYSEG	0319-0420 2026	1,047.28
Total for 71511 Electric				\$1,047.28
71513 Telephone				
	04/14/2026 Bill	Consolidated Comm.		142.48
Total for 71513 Telephone				\$142.48
Total for 71510 Utilities with sub-accounts				\$1,189.76
71530 Exterior & Grounds				
71533 Plowing				
	04/07/2026 Bill	KEK Residential Svs.	0304 Plow	200.00
Total for 71533 Plowing				\$200.00
Total for 71530 Exterior & Grounds with sub-accounts				\$200.00
71540 Interior Maintenance				
71541 Weekly Cleaning				
	04/07/2026 Bill	Christa Shook	March 2026	1,008.00
Total for 71541 Weekly Cleaning				\$1,008.00
71542 Supplies				
	04/14/2026 Bill	Amazon business	All purpose cleaner, Floor cleaner	65.46
Total for 71542 Supplies				\$65.46
71543 Trash & Recyclables				
	04/21/2026 Bill	Carmen Barbato	May collection	36.00
Total for 71543 Trash & Recyclables				\$36.00
71549 Interior Maintenance- Other				
	04/28/2026 Bill	Business Card	Thomas Pest Svc	93.00
Total for 71549 Interior Maintenance- Other				\$93.00
Total for 71540 Interior Maintenance with sub-accounts				\$1,202.46
Total for 71500 Bldng. Operations & Maintenance with sub-accounts				\$2,592.22
Total for 71000 Non-Personnel Expenses with sub-accounts				\$21,520.51
61000 Payroll expenses				
61100 Salaries & Wages				

61110 Director Salary

04/03/2026	Journal Entry	Tamara J. Gaskell	Payroll 03/15-03/30/26	2,968.27
04/17/2026	Journal Entry	Tamara J. Gaskell	Payroll 03/30/26-04/13/26	2,968.27
04/30/2026	Journal Entry	Tamara J. Gaskell	Payroll 04/13-04/26/26	2,968.27
Total for 61110 Director Salary				\$8,904.81

61120 Salaries & wages- other

04/03/2026	Journal Entry	Christina Maggio	Payroll 03/15-03/30/26	880.10
04/03/2026	Journal Entry	Kate Shannon	Payroll 03/15-03/30/26	2,100.00
04/03/2026	Journal Entry	Frances Colombo	Payroll 03/15-03/30/26	1,513.94
04/03/2026	Journal Entry	Robin Gottlieb	Payroll 03/15-03/30/26	1,007.65
04/03/2026	Journal Entry	Ramona Bellamy	Payroll 03/15-03/30/26	99.36
04/03/2026	Journal Entry	Leah Harde	Payroll 03/15-03/30/26	114.80
04/03/2026	Journal Entry	Kelly Grimme	Payroll 03/15-03/30/26	325.00
04/17/2026	Journal Entry	Christina Maggio	Payroll 03/30/26-04/13/26	688.77
04/17/2026	Journal Entry	Kate Shannon	Payroll 03/30/26-04/13/26	2,030.00
04/17/2026	Journal Entry	Frances Colombo	Payroll 03/30/26-04/13/26	1,513.94
04/17/2026	Journal Entry	Ramona Bellamy	Payroll 03/30/26-04/13/26	149.04
04/17/2026	Journal Entry	Kelly Grimme	Payroll 03/30/26-04/13/26	493.75
04/30/2026	Journal Entry	Christina Maggio	Payroll 04/13-04/26/26	765.30
04/30/2026	Journal Entry	Kate Shannon	Payroll 04/13-04/26/26	1,974.00
04/30/2026	Journal Entry	Frances Colombo	Payroll 04/13-04/26/26	1,462.62
04/30/2026	Journal Entry	Robin Gottlieb	Payroll 04/13-04/26/26	905.61
04/30/2026	Journal Entry	Ramona Bellamy	Payroll 04/13-04/26/26	273.24
04/30/2026	Journal Entry	Kelly Grimme	Payroll 04/13-04/26/26	418.75
04/30/2026	Journal Entry	Robin Gottlieb	Payroll 0330-04/12/26	994.89
Total for 61120 Salaries & wages- other				\$17,710.76

Total for 61100 Salaries & Wages with sub-accounts**\$26,615.57**

61200 Employee Benefits

61220 Workers' compensation insurance

04/14/2026	Bill	AmTrust	Pol #WC4691621; eff. 11/23/25	507.00
Total for 61220 Workers' compensation insurance				\$507.00

61230 Disability & PFL

04/21/2026	Bill	The Hartford	Qtr 1 2026; adj.	-11.29
Total for 61230 Disability & PFL				-\$11.29

61210 Medical Insurance

61212 Medical Ins- Stipend to Employee

04/03/2026	Journal Entry	Kate Shannon	Payroll 03/15-03/30/26	483.00
04/03/2026	Journal Entry	Frances Colombo	Payroll 03/15-03/30/26	483.00
04/30/2026	Journal Entry	Kate Shannon	Payroll 04/13-04/26/26	483.00
04/30/2026	Journal Entry	Frances Colombo	Payroll 04/13-04/26/26	483.00
Total for 61212 Medical Ins- Stipend to Employee				\$1,932.00

61213 Group health ins premium

04/07/2026	Bill	Apollo Partners	April 2026	1,089.15
Total for 61213 Group health ins premium				\$1,089.15

Total for 61210 Medical Insurance with sub-accounts**\$3,021.15****Total for 61200 Employee Benefits with sub-accounts****\$3,516.86**

61400 Payroll taxes

61410 Social Security/ Medicare

04/03/2026 Journal Entry	Payroll 03/15-03/30/26	618.45
04/03/2026 Journal Entry	Payroll 03/15-03/30/26	144.63
04/17/2026 Journal Entry	Payroll 03/30/26-04/13/26	486.30
04/17/2026 Journal Entry	Payroll 03/30/26-04/13/26	113.74
04/30/2026 Journal Entry	Payroll 04/13-04/26/26	665.17
04/30/2026 Journal Entry	Payroll 04/13-04/26/26	155.57

Total for 61410 Social Security/ Medicare **\$2,183.86**

61420 NYS Unemployment Insurance

04/03/2026 Journal Entry	Payroll 03/15-03/30/26	113.85
04/03/2026 Journal Entry	Payroll 03/15-03/30/26	5.26
04/17/2026 Journal Entry	Payroll 03/30/26-04/13/26	71.29
04/17/2026 Journal Entry	Payroll 03/30/26-04/13/26	3.30
04/30/2026 Journal Entry	Payroll 04/13-04/26/26	86.19
04/30/2026 Journal Entry	Payroll 04/13-04/26/26	3.97

Total for 61420 NYS Unemployment Insurance **\$283.86**

Total for 61400 Payroll taxes with sub-accounts **\$2,467.72**

Total for 61000 Payroll expenses with sub-accounts **\$32,600.15**

62000 Personnel Related Expenses

62900 Personnel Related Expenses- other

62910 Membership & Dues

04/21/2026 Bill	New York Library Asso.	Annual Membership - 05/27	500.00
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Total for 62910 Membership & Dues **\$500.00**

Total for 62900 Personnel Related Expenses- other with sub-accounts **\$500.00**

Total for 62000 Personnel Related Expenses with sub-accounts **\$500.00**

Total for Expenses with sub-accounts **\$54,620.66**