

**Roeliff Jansen Community Library  
Board of Trustee Meeting Minutes  
March 17<sup>th</sup>, 2026**

**Present:**

Eileen Ahern  
Chris Atkins  
Marian Dodds – Secretary  
Beth Gordon  
Betsy Myers – Vice President  
Ronnie McTiernan  
Pat Placona – President  
Meg Wormley – Treasurer

**Absent:**

Joan Wallstein  
Barbara Barrantes  
Marilyn Gross  
Steve Smith

**Also Present:**

Tammy Gaskell – Library Director  
Joyce Crow – Friends of RJCL

The Board of Trustees meeting was called to order at 6:00 pm by Pat Placona.

**Review and Approval of Minutes**

Betsy Myers noted a correction to be made to the February 17<sup>th</sup> minutes; the live auction at the Party at the Pavillion is planned to conclude at 8:15 (not start). With this correction, Chris Atkins made a motion to approve the minutes. Beth Gordon seconded the motion. All were in favor.

**Treasurer's Report**

Meg Wormley gave the treasurer's report for February 2026.

- Leah Harde has completed set-up of QuickBooks Online and is training the library's new bookkeeper, Kelly Grimme. Kelly will be taking over all regular bookkeeping tasks in the coming week.
- Meg Wormley requested a motion to approve the Warrant Report. Chris Atkins made a motion to approve the Warrant Report. Betsy Myers seconded the motion. All were in favor.

**Director's Report**

Tammy Gaskell presented the director's report.

- **Generator Maintenance agreement**

To maintain the warranty on the generator, it is required that it is inspected and serviced at least once per year. This basic plan is \$525 per year. Beth Gordon made a motion to approve this generator maintenance agreement. Chris Atkins seconded the motion. All were in favor.

- **Loaning Paintings for Exhibit**

Tammy Gaskell reviewed details of the opportunity to loan nine of the library's paintings for an exhibit of scenes of Columbia County. Meg Wormley made a motion to approve the agreement to loan nine paintings to the Columbia County Historical Society (CCHS) from June 2026 to December 2026, with insurance and transportation expenses paid for by CCHS. Pat Placona seconded the motion. All were in favor.

- **Meeting Room Policy**

As the "Meeting Room Policy and Rules of Use" is updated, a policy and rules of use of the pavilion are also in need of being established. This discussion will continue as Trustees take time to consider appropriate terms of use and fees for use of the pavilion. The topic/s of the Policy for Meeting Room Use and Pavillion Use will be revisited at a future Trustee's meeting.

**Friend's Report**

Joyce Craw presented the Friends report

- Thank you to Beth and Elliot Gordon for moving stuff out to the basement.
- February income includes \$495 from the Bookshop downstairs, and \$95 from upstairs book sales and donations.
- The Friends currently have \$20,705

**Committee Reports**

*Nominating* – Marian Dodds reported that a nominee for the Board will be interviewed in April.

*Development* – Betsy Myers gave the development Committee report.

- The Business Partners Appeal has received \$7998 plus a \$3000 commitment.
- The Annual Appeal has received \$99,128.

- Party at the Pavillion, July 2026
  - Continuing progress on details; dessert table, music, auction, wine grab, and more
- National Library Week is April 19 – 25. Letter to be mailed early April
- Play Reading by Gus Hagerty -September 12.

***Buildings and Grounds*** – Beth Gordon gave the Buildings and Grounds Committee report.

- The committee currently consists of Beth Gordon, Tammy Gaskell, and Kate Shannon
- Beth has a list of potential members to contact

**Old Business**

- Vaccination Policy – revisiting from February meeting
  - vaccination policy appears not currently needed
  - recommendations are provided by medical community and government organizations
- Roof
  - Requests for Proposals are out to six roofers
  - Jay Elsoffer proposes a cost of \$21,600 for roof repairs (the west end of the library, including the scaffolding, and for repair of the skylights and dormers).
    - Warren Smith supports having Jay do this work
  - Chris Atkins made a motion to approve an expenditure of \$21,600 for roof repairs (the west end of the library including the scaffolding and for repair of the skylights and dormers) and that the library will not pay for these repairs until we are positive there are no leaks. Betsy Myers seconded the motion. Seven of the eight trustees present voted in favor. The motion carried.
- Plaque acknowledging Charlotte Shutts to be inside the pavilion
  - Also seeking to display photo of Charlotte with the joey kangaroo

**New Business**

none

Beth Gordon made a motion to adjourn the meeting. Meg Wormley seconded the motion, and all were in favor. The meeting adjourned at 7:01 pm.

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Respectfully Submitted  
Marian Dodds, Secretary