

Monthly Warrant Report
Roeliff Jansen Community Library, Inc.
March 2026

	Date	Type	Vendor	Memo/Description	Amount
Expenses					
71000 Non-Personnel Expenses					
71900 Other Expenses					
	03/09/2026	Check	Main Street Checks	For purchase of deposit tickets	38.23
Total for 71900 Other Expenses					\$38.23
71930 Bank fees					
	03/06/2026	Bill	PAYCHEX	Payroll	36.03
	03/09/2026	Check	Bank of Greene Cnty	Online bill pay	5.00
	03/31/2026	Bill	PAYCHEX	Payroll-0320	36.03
Total for 71930 Bank fees					\$77.06
71990 Other Expenses- other					
	03/31/2026	Deposit		Fees	1.84
Total for 71990 Other Expenses- other					\$1.84
Total for 71900 Other Expenses with sub-accounts					\$117.13
71200 Program Expenses					
71230 Youth Programs (YA & Children)					
	03/17/2026	Bill	Amazon business	Spiral Notebooks	37.04
	03/17/2026	Bill	Ingram Library Services		81.95
	03/31/2026	Bill	Business Card	Hillsdale Freshtown_Kidgs Pgm	15.77
Total for 71230 Youth Programs (YA & Children)					\$134.76
71260 Community					
	03/08/2026	Bill	Beth Jacobs	0408 Books and Dance Workshop	200.00
	03/17/2026	Bill	David Haines	February Tai Chi/ QiGong classes (4)	225.00
	03/31/2026	Bill	Yvonne Acevedo	Jan-Mar 2026 English language tutoring	1,125.00
	03/31/2026	Bill	David Haines	March 26 Tai Chi/ QiGong classes (4)	300.00
Total for 71260 Community					\$1,850.00
Total for 71200 Program Expenses with sub-accounts					\$1,984.76
71300 Fundraising Expense					
71350 Fundraising Support					
	03/12/2026	Bill	SofterWare	DonorPerfect Software	267.37
Total for 71350 Fundraising Support					\$267.37
71360 PayPal fees					
	03/08/2026	Deposit		paypal fees	1.28
	03/17/2026	Deposit		PayPal Fees	5.66
	03/24/2026	Deposit		paypal fees	4.69
	03/31/2026	Deposit			1.92
Total for 71360 PayPal fees					\$13.55
Total for 71300 Fundraising Expense with sub-accounts					\$280.92
71400 Marketing					
71490 Marketing- Other					
	03/31/2026	Bill	Business Card	990 Online_tax services; CCLA	41.00
Total for 71490 Marketing- Other					\$41.00
Total for 71400 Marketing with sub-accounts					\$41.00
71600 Equipment					
71610 Office Equipment rental & fees					
	03/17/2026	Bill	National Business Technologies	March 2026	335.37
Total for 71610 Office Equipment rental & fees					\$335.37
Total for 71600 Equipment with sub-accounts					\$335.37
71800 Insurance					
71820 Building & Contents Insurance					
	03/08/2026	Bill	Preferred Mutual	For adding new pavilion	677.00
Total for 71820 Building & Contents Insurance					\$677.00

Total for 71800 Insurance with sub-accounts						\$677.00
71100 Library Services						
71120 Library Materials						
71121 Audio Books						
	03/17/2026	Bill	OverDrive	Audiobook		66.50
	03/24/2026	Bill	OverDrive	Audiobook		84.80
Total for 71121 Audio Books						\$151.30
71122 Books						
	03/17/2026	Bill	Ingram Library Services			382.55
Total for 71122 Books						\$382.55
71123 DVDs						
	03/17/2026	Bill	Amazon business			28.90
	03/17/2026	Bill	Midwest Tape			75.72
	03/17/2026	Bill	Midwest Tape			20.24
Total for 71123 DVDs						\$124.86
71129 Library materials- other						
	03/08/2026	Bill	Advantage Archives			9,010.00
Total for 71129 Library materials- other						\$9,010.00
Total for 71120 Library Materials with sub-accounts						\$9,668.71
71130 Library E-Resources						
71131 E-Books						
	03/17/2026	Bill	hoopla			132.61
	03/17/2026	Bill	OverDrive			172.48
	03/17/2026	Bill	OverDrive			160.00
	03/17/2026	Bill	OverDrive	E-book		115.58
Total for 71131 E-Books						\$580.67
71132 E-Audio books						
	03/17/2026	Bill	hoopla			357.77
Total for 71132 E-Audio books						\$357.77
71133 E-Video						
	03/17/2026	Bill	kanopy	FEB 2026		291.00
	03/17/2026	Bill	hoopla			60.58
Total for 71133 E-Video						\$351.58
71134 Electronic hardware						
	03/17/2026	Bill	T-Mobile			92.40
	03/31/2026	Bill	T-Mobile	0323 strt date		92.40
Total for 71134 Electronic hardware						\$184.80
71139 E-Resources- Other						
	03/17/2026	Bill	hoopla			13.44
Total for 71139 E-Resources- Other						\$13.44
Total for 71130 Library E-Resources with sub-accounts						\$1,488.26
71140 Library supplies & fees						
71141 Materials processing						
	03/17/2026	Bill	Ingram Library Services			56.32
Total for 71141 Materials processing						\$56.32
71142 Postage & Freight						
	03/31/2026	Bill	Business Card	USPS_re. Stamps		156.00
Total for 71142 Postage & Freight						\$156.00
71143 Office Supplies						
	03/17/2026	Bill	Staples	copy paper		53.76
Total for 71143 Office Supplies						\$53.76
71144 Internet access						
	03/17/2026	Bill	Consolidated			20.00
Total for 71144 Internet access						\$20.00
71149 Library supplies & fees- Other						
	03/17/2026	Bill	Amazon business	Storage Bins		43.99

Total for 71149 Library supplies & fees- Other					\$43.99
Total for 71140 Library supplies & fees with sub-accounts					\$330.07
Total for 71100 Library Services with sub-accounts					\$11,487.04
71500 Bldng. Operations & Maintenance					
71510 Utilities					
71511 Electric					
	03/24/2026	Bill	NYSEG		1,116.89
Total for 71511 Electric					\$1,116.89
71513 Telephone					
	03/17/2026	Bill	Consolidated Communications		142.82
Total for 71513 Telephone					\$142.82
Total for 71510 Utilities with sub-accounts					\$1,259.71
71520 Building Systems					
71523 Electrical/ Lighting					
	03/24/2026	Bill	BCI Generator	Std yearly maintenance-new generator	498.75
Total for 71523 Electrical/ Lighting					\$498.75
71524 Alarm System					
	03/24/2026	Bill	S&F Technologies	Smoke detector/installation/maintenance	1,729.70
Total for 71524 Alarm System					\$1,729.70
Total for 71520 Building Systems with sub-accounts					\$2,228.45
71530 Exterior & Grounds					
71533 Plowing					
	03/17/2026	Bill	KEK Residential Svcs	Plow x5	950.00
Total for 71533 Plowing					\$950.00
Total for 71530 Exterior & Grounds with sub-accounts					\$950.00
71540 Interior Maintenance					
71541 Weekly Cleaning					
	03/17/2026	Bill	Christa Shook		1,120.00
Total for 71541 Weekly Cleaning					\$1,120.00
71542 Supplies					
	03/17/2026	Bill	Amazon business	All purpose cleaner and Floor cleaner	125.95
Total for 71542 Supplies					\$125.95
71543 Trash & Recyclables					
	03/24/2026	Bill	Carmen Barbato	March collection	36.00
Total for 71543 Trash & Recyclables					\$36.00
71549 Interior Maintenance- Other					
	03/31/2026	Bill	Business Card	Thomas Pest Svc_Monthly Maint.	93.00
Total for 71549 Interior Maintenance- Other					\$93.00
Total for 71540 Interior Maintenance with sub-accounts					\$1,374.95
Total for 71500 Bldng. Operations & Maintenance with sub-accounts					\$5,813.11
Total for 71000 Non-Personnel Expenses with sub-accounts					\$20,774.56
61000 Payroll expenses					
61100 Salaries & Wages					
61110 Director Salary					
	03/06/2026	Journal Entry		Payroll 02/16/26-03/01/26	2,968.27
	03/31/2026	Journal Entry		Payroll 03/02-03/15/26	2,968.27
Total for 61110 Director Salary					\$5,936.54
61120 Salaries & wages- other					
	03/06/2026	Journal Entry		Payroll 02/16/26-03/01/26	765.30
	03/06/2026	Journal Entry		Payroll 02/16/26-03/01/26	1,960.00
	03/06/2026	Journal Entry		Payroll 02/16/26-03/01/26	1,552.43
	03/06/2026	Journal Entry		Payroll 02/16/26-03/01/26	994.89
	03/06/2026	Journal Entry		Payroll 02/16/26-03/01/26	1,019.79
	03/06/2026	Journal Entry		Payroll 02/16/26-03/01/26	88.93
	03/06/2026	Journal Entry		Payroll 02/16/26-03/01/26	420.92
	03/31/2026	Journal Entry		Payroll 03/02-03/15/26	841.83
	03/31/2026	Journal Entry		Payroll 03/02-03/15/26	2,114.00

	03/31/2026	Journal Entry		Payroll 03/02-03/15/26	1,770.54
	03/31/2026	Journal Entry		Payroll 03/02-03/15/26	994.89
	03/31/2026	Journal Entry		Payroll 03/02-03/15/26	134.63
	03/31/2026	Journal Entry		Payroll 03/02-03/15/26	484.69
	03/31/2026	Journal Entry		Payroll 03/02-03/15/26	267.00
Total for 61120 Salaries & wages- other					\$13,409.84
Total for 61100 Salaries & Wages with sub-accounts					\$19,346.38
61200 Employee Benefits					
61220 Workers' compensation insurance					
	03/26/2026	Bill	AmTrust	Add'l policy cost after audit 11/23/24-11/23/25	761.00
Total for 61220 Workers' compensation insurance					\$761.00
61210 Medical Insurance					
61212 Medical Ins- Stipend to Employee					
	03/06/2026	Journal Entry		Payroll 02/16/26-03/01/26	-67.50
	03/06/2026	Journal Entry		Payroll 02/16/26-03/01/26	483.00
	03/06/2026	Journal Entry		Payroll 02/16/26-03/01/26	483.00
	03/31/2026	Journal Entry		Payroll 03/02-03/15/26	-67.50
Total for 61212 Medical Ins- Stipend to Employee					\$831.00
61213 Group health ins premium					
	03/17/2026	Bill	Apollo Partners	April 2026	1,089.15
Total for 61213 Group health ins premium					\$1,089.15
Total for 61210 Medical Insurance with sub-accounts					\$1,920.15
Total for 61200 Employee Benefits with sub-accounts					\$2,681.15
61400 Payroll taxes					
61410 Social Security/ Medicare					
	03/06/2026	Journal Entry		Payroll 02/16/26-03/01/26	661.48
	03/06/2026	Journal Entry		Payroll 02/16/26-03/01/26	154.70
	03/31/2026	Journal Entry		Payroll 03/02-03/15/26	589.52
	03/31/2026	Journal Entry		Payroll 03/02-03/15/26	137.89
Total for 61410 Social Security/ Medicare					\$1,543.59
61420 NYS Unemployment Insurance					
	03/06/2026	Journal Entry		Payroll 02/16/26-03/01/26	216.05
	03/06/2026	Journal Entry		Payroll 02/16/26-03/01/26	8.01
	03/31/2026	Journal Entry		Payroll 03/02-03/15/26	188.30
	03/31/2026	Journal Entry		Payroll 03/02-03/15/26	6.98
Total for 61420 NYS Unemployment Insurance					\$419.34
Total for 61400 Payroll taxes with sub-accounts					\$1,962.93
Total for 61000 Payroll expenses with sub-accounts					\$23,990.46
62000 Personnel Related Expenses					
62900 Personnel Related Expenses- other					
62910 Membership & Dues					
	03/08/2026	Bill	Sustainable Libraries Initiative		50.00
Total for 62910 Membership & Dues					\$50.00
62940 Recruitment					
	03/31/2026	Bill	Business Card	Checr_Online hiring	41.03
Total for 62940 Recruitment					\$41.03
Total for 62900 Personnel Related Expenses- other with sub-accounts					\$91.03
Total for 62000 Personnel Related Expenses with sub-accounts					\$91.03
Total for Expenses with sub-accounts					\$44,856.05
Other Expense					
91520 Construction in progress					
	03/31/2026	Bill	Business Card	International Bronze_ Re. Nameplate Shutts Pavillion	685.00
Total for 91520 Construction in progress					\$685.00
Total for Other Expense with sub-accounts					\$685.00