

# Roeliff Jansen Community Library 2026 Budget for Board Approval

12/14/25

Accrual Basis

2026

Budget

Ordinary Income/Expense

Income

**41000 · Contributions & Support**

**41100 · Individual Contributions**

41110 · Mail Solicitation 100,000.00

41130 · In Honor/Memory Of 2,000.00

41140 · Corporate Matching 200.00

41150 · General Donations 7,000.00

**Total 41100 · Individual Contributions 109,200.00**

**41200 · Business Partnerships 9,000.00**

**41400 · Fundraising Events**

**41410 · Gala**

41411 · Gala Tickets 50,000.00

41413 · Auction 22,500.00

41415 · Contributions 30,000.00

**Total 41410 · Gala 102,500.00**

**41430 · Art Exhibits & Studio Tours**

41432 · Artist Sales 1,000.00

**Total 41430 · Art Exhibits & Studio Tours 1,000.00**

**Total 41400 · Fundraising Events 103,500.00**

**41600 · Non-government grants**

**41610 · Restricted grants**

41611 · Program Grants 40,000.00

41618 · Net assets released from restri 11,991.00

41619 · Other Grants 8,000.00

**Total 41610 · Restricted grants 59,991.00**

**Total 41600 · Non-government grants 59,991.00**

**41700 · Friends Contributions 10,000.00**

**Total 41000 · Contributions & Support 291,691.00**

**42000 · Other Income**

**42100 · Government**

42110 · State Funds 2,000.00

42120 · Ancram 29,977.00

42130 · Copake 109,520.00

42140 · Hillsdale 73,235.00

42150 · Columbia County 6,464.00

42160 · Taghkanic 2,000.00

**Total 42100 · Government 223,196.00**

**42300 · Program Income**

42310 · Program Attendee Contribution 1,000.00

**Total 42300 · Program Income 1,000.00**

**42500 · Circ Desk Income**

42520 · Copies & printing 1,200.00

Accrual Basis	<u>2026</u>
	<u>Budget</u>
42530 · Fax	315.00
42540 · Fines	0.00
42550 · Donation	100.00
42560 · New Library Card	350.00
42580 · Replacement	350.00
42590 · Circulation Desk Income- other	0.00
<b>Total 42500 · Circ Desk Income</b>	<b>2,315.00</b>
<b>42700 · Miscellaneous</b>	
42710 · Rent	1,800.00
42720 · MHLS E-Commerce	150.00
42790 · Miscellaneous- Other	250.00
<b>Total 42700 · Miscellaneous</b>	<b>2,200.00</b>
<b>42900 · Revenue from Investments</b>	
42910 · Interest- operating fund accts	2,550.00
42930 · Investment income, operating	9,300.00
<b>Total 42900 · Revenue from Investments</b>	<b>11,850.00</b>
<b>Total 42000 · Other Income</b>	<b>240,561.00</b>
<b>Total Income</b>	<b>532,252.00</b>
<b>Expense</b>	
<b>61000 · Payroll Expenses</b>	
<b>61100 · Salaries &amp; Wages</b>	
61110 · Director Salary	77,175.00
61120 · Salaries & Wages- Other	175,392.62
61130 · Annual Bonuses	7,000.00
61140 · Salaries & Wages- Overtime	0.00
<b>Total 61100 · Salaries &amp; Wages</b>	<b>259,567.62</b>
<b>61200 · Employee Benefits</b>	
<b>61210 · Medical Insurance</b>	
61212 · Medical Ins- Stipend to employe	11,592.00
61213 · Group health insurance premiur	11,593.00
<b>Total 61210 · Medical Insurance</b>	<b>23,185.00</b>
61220 · Workers Compensation	1,600.00
61230 · Disability Insurance & PFL	100.00
<b>Total 61200 · Employee Benefits</b>	<b>24,885.00</b>
<b>61400 · Payroll taxes</b>	
61410 · Social Security/ Medicare	19,856.92
61420 · NYS Unemployment Insurance	1,800.00
<b>Total 61400 · Payroll taxes</b>	<b>21,656.92</b>
<b>Total 61000 · Payroll Expenses</b>	<b>306,109.54</b>
<b>62000 · Personnel Related Expenses</b>	
<b>62500 · Contract Service expenses</b>	
62520 · Accounting fees	6,750.00
62590 · Other Consultants	216.00
<b>Total 62500 · Contract Service expenses</b>	<b>6,966.00</b>
<b>62900 · Personnel Related Expense-Other</b>	
62910 · Membership dues	700.00

Accrual Basis

	<b>2026</b>
	<b>Budget</b>
62920 · Staff development	1,000.00
62930 · Travel	300.00
62940 · Recruitment	300.00
<b>Total 62900 · Personnel Related Expense-Other</b>	<b>2,300.00</b>
<b>Total 62000 · Personnel Related Expenses</b>	<b>9,266.00</b>
<b>71000 · Non Personnel Expenses</b>	
<b>71100 · Library Services</b>	
<b>71110 · MHLS Expenses</b>	
71111 General Fee	600.00
Capital Fee	1,250.00
Circulation/Population Assessment	2,660.00
71114 · Delivery Charge	4,400.00
71115 · Sierra Licenses	1,020.00
71116 · SAM Maintenance Fee	485.00
71118 · MHLS Tech Support Contract	563.00
71119 · MHLS Expenses- Other	185.00
<b>Total 71110 · MHLS Expenses</b>	<b>11,163.00</b>
<b>71120 · Library Materials</b>	
71121 · Audio Books	100.00
71122 · Books	10,000.00
71123 · DVDs	500.00
71124 · Magazines	425.00
71125 · Museum Passes	200.00
71126 · Newspapers	70.00
71129 · Library materials- other	100.00
<b>Total 71120 · Library Materials</b>	<b>11,395.00</b>
<b>71130 · Library E-Resources</b>	
71131 · E-Books	7,200.00
71132 · E-Audio books	9,250.00
71133 · E-Video	3,400.00
71134 · Electronic hardware	1,087.00
71139 · E-Resources- Other	150.00
<b>Total 71130 · Library E-Resources</b>	<b>21,087.00</b>
<b>71140 · Library supplies &amp; fees</b>	
71141 · Materials processing	1,000.00
71142 · Postage & Freight	200.00
71143 · Office Supplies	1,500.00
71144 · Internet access	240.00
71149 · Library supplies & fees- Other	700.00
<b>Total 71140 · Library supplies &amp; fees</b>	<b>3,640.00</b>
<b>Total 71100 · Library Services</b>	<b>47,285.00</b>
<b>71200 · Program Expenses</b>	
71210 · Technology	450.00
71220 · Art	1,500.00
71230 · Youth Programs (YA & Children)	6,000.00
71240 · Literature	1,500.00

Accrual Basis

	<u>2026</u>
	<u>Budget</u>
71250 · Music	4,500.00
71260 · Community	10,000.00
71290 · Program Expenses- Other	375.00
<b>Total 71200 · Program Expenses</b>	<b>24,325.00</b>
<b>71300 · Fundraising Expense</b>	
71310 · Individual Donation Expense	
71311 · Mail Solicitation Expense	7,200.00
<b>Total 71310 · Individual Donation Expense</b>	<b>7,200.00</b>
71320 · Business Partnerships Expense	700.00
71330 · Fundraising Events Expense	
71331 · Gala Expense	27,000.00
<b>Total 71330 · Fundraising Events Expense</b>	<b>27,000.00</b>
71350 · Fundraising Support	3,500.00
71360 · PayPal fees	800.00
71390 · Fundraising Expense- Other	1,600.00
<b>Total 71300 · Fundraising Expense</b>	<b>40,800.00</b>
<b>71400 · Marketing</b>	
71410 · Email newsletter	540.00
71420 · Direct Mail	4,400.00
71440 · Website	185.00
71490 · Marketing- Other	100.00
<b>Total 71400 · Marketing</b>	<b>5,225.00</b>
<b>71500 · Bldng. Operations &amp; Maintenance</b>	
71510 · Utilities	
71511 · Electric	8,900.00
71512 · Propane	250.00
71513 · Telephone	1,700.00
<b>Total 71510 · Utilities</b>	<b>10,850.00</b>
71520 · Building Systems	
71521 · Plumbing/ Septic	360.00
71522 · Heating/ Cooling	8,208.00
71523 · Electrical/ Lighting	1,000.00
71524 · Alarm System	500.00
71529 · Building Systems- Other	200.00
<b>Total 71520 · Building Systems</b>	<b>10,268.00</b>
71530 · Exterior & Grounds	
71531 · Driveway/ Parking Lot	2,500.00
71532 · Lawn Care	3,000.00
71533 · Plowing	2,500.00
71539 · Exterior & Grounds- Other	6,000.00
<b>Total 71530 · Exterior &amp; Grounds</b>	<b>14,000.00</b>
71540 · Interior Maintenance	
71541 · Weekly Cleaning	14,000.00
71542 · Supplies	1,000.00
71543 · Trash & Recyclables	433.00
71544 · Cleaning Services	2,200.00

Accrual Basis	<u>2026</u>
	<u>Budget</u>
71549 · Interior Maintenance- Other	4,116.00
Total 71540 · Interior Maintenance	<u>21,749.00</u>
Total 71500 · Bldng. Operations & Maintenance	56,867.00
71600 · Equipment	
71610 · Office Equipment rental & fees	4,000.00
71620 · Audio Equipment	0.00
Total 71600 · Equipment	<u>4,000.00</u>
71700 · Computers	
71710 · Computer Hardware	4,000.00
71720 · Computer Software	1,000.00
Total 71700 · Computers	<u>5,000.00</u>
71800 · Insurance	
71810 · Umbrella	1,600.00
71820 · Building & Contents Insurance	10,000.00
71830 · Directors & Officers Liability	1,200.00
71840 · Cybersecurity Insurance	2,400.00
Total 71800 · Insurance	<u>15,200.00</u>
71900 · Other Expenses	
71910 · Furniture	5,000.00
71930 · Bank fees	10,000.00
71940 · Taxes	275.00
71950 Contingency	2,749.46
71990 · Other	150.00
Total 71900 · Other Expenses	<u>18,174.46</u>
Total 71000 · Non Personnel Expenses	<u>216,876.46</u>
Total Expense	<u>532,252.00</u>
Net Ordinary Income	-0.00
Other Income	
81000 · Restricted assets/capital funds	
81100 · State construction grant	
Hinchey Grant	3,483.79
Total 81000 · Restricted assets/capital funds	<u>3,483.79</u>
Total Other Income	3,483.79
Other Expense	
91500 · Capital Improvements	
91520 · Construction in progress	80,000.00
91500 · Capital Improvements - Other	4,000.00
Total 91500 · Capital Improvements	<u>84,000.00</u>
Total Other Expense	84,000.00