

**Roeliff Jansen Community Library Draft
Board of Trustee Meeting Minutes
March 18th, 2025**

Present: Chris Atkins

Barbara Barrantes-Vice President
Marian Dodds
Beth Gordon
Marilyn Gross
Colleen Lutz- Secretary
Ronnie McTiernan
Betsy Myers
Pat Placona-President
Steve Smith
Meg Wormley-Treasurer
Joan Wallstein
Tammy Gaskell, Director

Absent: Marian Dodds, Joan Wallstein, Joyce Craw (Friends)

Guests: Joyce Craw (Friends), Thea Scoop (Claverack Library Director)

Review and Approval of Minutes

The Board reviewed the February minutes and proposed changes prior to the meeting. Beth Gordon made a motion to approve the minutes with amendments, Chris Atkins seconded the motion, all were in favor, motion carried.

Treasurer's Report

Meg Wormley gave the treasurer's report. There were no questions about the report from the Board.

The income for the month was \$80,491, which is \$64,007 under budget because Ancram and Hillsdale's tax payments were received in February. Copake's payment will be the only tax payment in March. The library also received a donation of \$5,000 from Herrington Fuels.

Expenses were \$31,476, which was \$2,788 under budget.

The maintenance and repair reserve fund balance was \$76,318.

A motion was made to approve the warrant report by Chris Atkins. Ronnie McTiernan seconded the motion, and all trustees voted in favor. The motion carried.

Director's Report

Tammy Gaskell presented the director's report. There were no questions from the Board. Chris Atkins noted that a chart was labeled wrong, the correction was made.

Generator Project- Tammy reported that Herrington's quoted a price of \$10,575 for a 1,000-gallon propane tank and wiring. The pad would cost about \$4,200. BCI (Berlinghoff Contracting) has quoted the generator at \$77,446.16. Overall, the project cost is estimated to be about \$98,000 for 100 kwh generator. That size generator would power the entire library.

Tammy sent in the \$98,000 CREST grant to Michelle Hinchey's office to help fund the generator and pad.

The Board discussed the proposals and costs. Joan Wallstein made a motion to approve the BCI quote. Ronnie McTiernan seconded the motion, all were in favor, motion carried.

A vote was taken to determine if the generator project should continue if grant funding is not approved. Eleven approved the project continuance if funding is not secured, one disapproved.

Sexual Harassment training was due in the next month.

Tammy shared the NLW letter. Chris Atkins read the letter and spoke about the resolution approved by Hillsdale.

There will be a documentary movie called "Free for All", to be shown at kickoff event on April 6th at 1pm.

Marian Dodds felt that she would like to see more warmth in the letter. Marilyn Gross reported that thank you letters will be sent to the donors.

Tammy shared the annual report mailer to the community, with the Board. Steve Smith made a motion to approve the mailer, Joan Wallstein seconded the motion, all were in favor, motion carried.

Friend's Report

Joyce Crow gave the Friends report. She reported that February sales had been better than January. The Bookshop had made \$731 from February to March.

The Friends had collected \$1,190 in membership dues (fees?). There was \$7,908.55 in the Friends account.

Meg Wormley asked how many members the Friends group had. Joyce said she would need to verify the number.

Committee Reports

Building Administration- No report.

Development- Betsy Myers gave the report to the Board.

Business Partners: As of 3/18, the library received \$8,980. The budgeted amount was \$9,000, so they were just below the budgeted goal.

Annual Appeal: As of 3/18, the library received \$96,840.

Gala: The invitations would be sent out April 25th, 2025. The website has been updated with the information. The live auction had nine items, and the silent auction had about thirty items. The Friends were contemplating adding another live item of a specialized cookbook collection from El Bully.

Betsy reported that she was working on the Berkshire Taconic Fund to develop a planned giving letter.

Human Resources- No report

Nominating- No report

Outreach- No report.

Finance- No report.

414 Committee- Steve reported that the Board of Elections approved the format of the resolutions. Meg Wormley had worked through the numbers. Steve reported that the committee would be meeting to approve the numbers and percentages.

Chris Atkins asked when the signatures could be obtained. Steve reported that the numbers could be obtained as soon as the final numbers are approved by the committee and the Board.

The Petitions, which require a minimum of twenty-five signatures, need to be certified and submitted to the BOE no later than three months before voting begins. That date would fall in July.

Pavillion Committee- Pat Placona circulated the drawing the committee had approved. She reported that the pavilion would be 50 X 30 and accommodate about one hundred people.

Tammy would be applying for a permit from the Copake Planning Board.

A plaque, honoring Charlotte, was going to be placed on the building.

Old Business

The roof was still leaking in various places. Pat Placona reported that she had spoken with and met the roofer. He was planning to finish the work by the end of March.

New Business

None.

Chris Atkins made a motion to adjourn the meeting. Barbara Barrantes seconded the motion, and all were in favor. The meeting adjourned at 7:08 pm.

Respectfully Submitted
Colleen Lutz, Secretary