

Roeliff Jansen Community Library  
Board of Trustee Meeting Minutes  
May 21, 2024

Present: Chris Atkins

- Barbara Barrantes
- Marian Dodds
- Beth Gordon
- Marilyn Gross
- Ronnie McTiernan
- Steve Smith
- Pat Placona- President
- Joan Wallstein
- Meg Wormley-Treasurer
- Tamara (Tammy) Gaskell, Library Director

Absent: Colleen Lutz, Betsy Myers

Guests: Joyce Craw, Kim Hausner

The meeting was called to order at 6:04 pm by President Pat Placona. Prior to reviewing the previous month's minutes, Pat informed the Board that Barbara would be the Acting Secretary for this meeting.

Review and Approval of Minutes

An amendment to the April Board of Trustee minutes was proposed. A motion was made by Steve Smith to accept the minutes as amended. The motion was seconded by Chris Atkins and all present trustees voted in favor.

Treasurer's Report

Meg Wormley gave the treasurer's report.

Income for May was \$55,053 which was \$22,197 under budget due to timing issues.

June fundraising and grant income will offset the May deficit. May Gala ticket sales were \$33,600 and contributions totaled \$17,695, including the \$15,000 match for the auction.

As expected, the first quarter report from the Berkshire Taconic Fund was received in early May. Under accrual accounting the \$6,404 increase in value and \$426 in fee expense were recorded as of March resulting in an increase in YTD numbers in the May Financial Report rather than in May numbers.

Expenses of \$59,345, also because of timing issues, were \$17,038 above budget.

A motion was made to approve the warrant report by Pat Placona. Joan Wallstein seconded the motion and all trustees voted in favor. The motion carried.

#### Director's Report

Tammy Gaskell presented the director's report to the Board. No questions or changes were made.

She reported on the:

- Copake Bicentennial Parade - Aug.17
- Facility plan updates
- Revision of library card registration policy
- Construction grant - deadline Aug.4
- Ancram Opera House tickets - 2 pair available this summer

#### Friend's Report

Joyce Crow gave a report on the Bookshop: In the last month, there was \$820 of income in May. The RJCL Friends met with other Friends groups to share fundraising and corporate governance ideas.

#### Committee Reports

##### Development

Marilyn Gross and Chris Atkins reported that to date 65 Gala Host tickets have been sold.

Beth Gordon accepted wine from Trustees for the Gala Wine Grab=

Human Resources-No report

Nominating-No report

Outreach- No report.

New Business- None

Old Business

Pavilion Update- Beth Gordon provided a summary of the RFPs received to date.

Executive Session

Steve Smith made a motion to enter executive session to discuss strategy regarding proposed litigation involving problems recently discovered with the library facility. Beth Gordon seconded the motion, and all were in favor.

The discussion of litigation strategy concluded, and no other action being taken during the executive session, Chris Atkins made a motion to exit executive session, Barbara Barrantes seconded the motion, all were in favor, motion carried.

Chris Atkins made a motion to adjourn the meeting. Barbara Barrantes seconded the motion, and all were in favor. The meeting adjourned at 7:10 pm.