

**Roeliff Jansen Community Library**  
Board of Trustee Meeting Minutes  
June 21, 2022, *via Zoom*

**Present:** Chris Atkins  
Michael Citrin  
John Cady  
Marian Dodds  
Beth Gordon  
Marilyn Gross  
Ronnie McTiernan  
Steve Smith  
John Thompson  
Joan Wallstein  
Pat Placona- President  
Barbara Barrantes- Vice President  
Meg Wormley- Treasurer  
Colleen Lutz- Secretary  
Tamara (Tammy) Gaskell, Library Director

**Absent:** Jane Plasman

**Guests:** Joyce Craw

The meeting was called to order at 6:00 pm by President Pat Placona.

**Review and Approval of Minutes**

Changes to the previous month's minutes were proposed via email. A motion was made by Meg Wormley to accept the minutes with amendments. The motion was seconded by Joan Wallstein and all present trustees voted in favor.

**Development Committee Gala Updates**

Marilyn Gross gave an update of the Gala ticket sales and online auction results to date. As of the meeting, \$48,000 in tickets had been sold (276 tickets, 26 of which were host tickets). Additional contributions were \$6,026 received and a \$10,000 anonymous donation. The online auction had received \$9,195 in bids. Overall, Marilyn reported that the Gala was well on the way to meeting and possibly exceeding the \$90,000 budgeted income.

Marilyn reported that costs were close to budget of \$18,000. She reported that additional help may be needed to help distribute auction items. She also discussed the logistics of arrival time.

Pat Placona suggested that the trustees think of a way to "thank" the Gala helpers and report any suggestions to her.

Marilyn reported that she had received another Annual Appeal donation.

## **Treasurer's Report**

Meg Wormley presented the Treasurer's Report. She stated that the library income for the month was \$67,279. This included donations of \$31,006 in Gala tickets and contributions, \$1,398 from National Library Week, \$6,355 in General Contributions, a \$6,000 gift, and \$27,889 in grant funds.

The expenses for the month were \$31,244. Building expenses included \$450 for carpet cleaning and \$351 for septic pumping. There were \$5,045 in Gala expenses.

A motion was made to approve the warrant report by Michael Citrin. Beth Gordon seconded the motion and all trustees voted in favor.

## **Director's Report**

Tammy Gaskell presented the director's report to the Board. No additional discussion or questions about the report were conducted.

The collection was expanded to include the loaning of camping equipment. This was made possible by the support of the ADK Mountain Club. A Free Little Art Gallery had been installed at the library. People can submit and check out art using this program. A ribbon cutting ceremony will be scheduled.

Tammy reported that the job search and interview process for the open position were concluded. They had conducted two interviews and offered the position to one of the interviewees. They accepted the offer and would begin on Tuesday June 28<sup>th</sup>, 2022.

Tammy led the continuing discussion of the Strategic Plan tracking. The next goal reviewed during the meeting was Goal 2: Maximize the usability of the building and surrounding property and provide a safe and welcoming space for all. She reported that the library is continuing to meet or exceed the milestones in this goal. Work is being planned on the path to the Roe Jan, with educational signage and additional seeding.

Michael Citrin asked if Tammy felt that the building needed to be expanded for a growing collection. She reported not at this time.

The library association will be having a booth at the Columbia County Climate Carnival on July 16<sup>th</sup>, 2022. The Library of Local will be displayed as well as the exhibit about borrowing vs. buying materials.

Marian Dodds reported that the library may need representatives at the Columbia County Fair. The days/times to man the booth are Wednesday morning or Saturday afternoon.

## **Friend's Report**

Joyce Crow reported that the bookstore is scheduled to be open each Saturday Memorial Day thru Labor Day from 10am-2pm. She reported that they had approximately \$200.00 in sales on the previous Saturday.

Celia Kahn was looking for book donations for the bookstore. Joan Wallstein suggested that Celia come up with a list of book types she needed for the store. Meg Wormley suggested that this list could be advertised in the newsletter.

Joyce reported that the Friends bank account had a balance of \$7,760.

### **Committee Reports**

#### **Building Administration**

Tammy reported that the septic tank had been cleaned and rugs were cleaned.

#### **Development**

See Above.

#### **Human Resources**

No report for this month.

#### **Nominating**

No report for this month.

### **Old Business**

None.

### **New Business**

Pat Placona reported that the annual picnic would be held on August 14<sup>th</sup>, 2022. She stated that there will be a need to volunteers to do set-up and clean-up.

The library golf tournament will be held at Undermountain Golf Course on July 17<sup>th</sup>, 2022.

Steve Smith asked that the Trustees think about the next 414 vote and determine if they think it should be run in 2024. He stated that he would like to discuss this topic at the next Trustee meeting.

John Cady made a motion to adjourn the meeting. Ronnie McTiernan seconded the motion, and all were in favor. The meeting adjourned at 6:59pm.

Respectfully Submitted  
Colleen Lutz, Secretary

