



## **Camping and Hiking Equipment Borrowing Agreement and Guidelines**

The Roeliff Jansen Community Library's camping and hiking equipment can be booked in advance for specific dates and typically are booked for a period of 7 days. Staff must book items for patrons. Items not booked can be checked out if available.

### **Guidelines for borrowing and returning:**

- Booking/Loan period is 7 days. Booking periods may be slightly adjusted if not otherwise booked.
- Borrowers must be 18 years of age or older and have a library account in good standing.
- All items must be picked up at and returned to the Roeliff Jansen Community Library circulation desk, not the outdoor book return. Items cannot circulate through Mid-Hudson delivery.
- The borrower must notify the library immediately if there are any changes to the borrower's address, phone number, or e-mail address.
- There is no fee to borrow equipment, but if an item is damaged, stolen, lost, or otherwise not returned, borrower will be charged the full replacement cost.
- All equipment must be returned clean and in good condition. Do NOT use bleach on our items. Use only gentle soap with water and wipe down. Sleeping bags MUST be used with liners and liners must be washed before return. Tent must be clean and dry.
- The Library reserves the right to refuse lending equipment to patrons who abuse equipment or who are repeatedly late returning it.
- Borrower and staff will check to be sure all parts are included and in good condition upon check-in and check-out
- The Roeliff Jansen Community Library is not responsible for any liability, damages, or expenses, resulting from the use or misuse of the equipment.

By signing this agreement the Borrower is signifying that they will abide by the Library's Camping/Hiking Equipment Borrowing Agreement and Guidelines and acknowledge that they are responsible for possible charges accrued or for damage to the \_\_\_\_\_ and for the full replacement cost. The Borrower also acknowledges that if used improperly there are risks involved and that if the Borrower is negligent in their use of this product, the Roeliff Jansen Community Library is removed from any legal liability for physical injury to themselves or others as a result of using the item.

Borrower Name (Print): \_\_\_\_\_

Borrower Signature: \_\_\_\_\_

Borrower Library Card Number: \_\_\_\_\_

Date: \_\_\_\_\_

Phone/Email: \_\_\_\_\_

Library Staff Name: \_\_\_\_\_

Library Staff Signature: \_\_\_\_\_

Date: \_\_\_\_\_