



Fund Balance and Reserve Funds Policy

In order to help ensure financial stability and to set aside funds for anticipated future projects or expenditures, the Library will maintain reserve funds.

The Board will approve the establishment of reserve accounts and transfers into a reserve account. In addition, the Board will approve the use of reserves funds and any transfer of funds out of a reserve account.

Funds in reserve accounts are to be used in case of a shortage in the operating account or for unexpected or emergency expenses. Reserve accounts may also be established to accumulate funds for future capital improvements.

Adoption and Review of This Policy

The Finance Committee of the Board shall periodically, but no less often than every five years, review this Policy and propose to the Board for adoption any revisions that the Committee determines to be necessary or appropriate.

This Policy was last reviewed and approved by the Board on December 21, 2021.