



Patron Code of Conduct

In order to protect the rights, health, and safety of library staff, users, and volunteers, and preserve and protect the library's materials, facilities and property, the Roeliff Jansen Community Library (RJCL) Board of Trustees has established rules for use.

In situations where RJCL staff members feel that the health, safety, or security of library staff, users, or volunteers are threatened, they may take any and all appropriate action including, but not limited to, calling the police for assistance. Library staff members may ask a library user to leave the premises with or without prior warning, depending upon the seriousness of the violation. Library staff members may also exclude a patron or visitor from RJCL facilities. For serious or repeated infractions, staff may suspend patron library privileges. Any patron whose library privileges are suspended under these rules has a right to appeal.

While on library premises, unacceptable behaviors include, but are not limited to:

- Engaging in any activity that constitutes a violation of any federal, state, or local statute or ordinance.
- Using or selling illegal drugs.
- Consuming alcohol, except at designated library events, is prohibited.
- Using tobacco or cannabis products inside the building or smoking or vaping within 100 feet of the library building.
- Possessing a firearm or other weapon, except for law enforcement officers acting in the performance of their duties.
- Engaging in any form of sexual or other harassment.

- Tampering with the hardware or software of any computer, deliberately altering a library computer database, or destroying computer equipment. Anyone who does so will forfeit all library privileges and will be subject to financial liability for damages.
- Vandalizing, stealing, or destroying any library material, equipment, or building components. Anyone who does so will forfeit all library privileges and will be subject to financial liability for damages.
- Running, pushing, or fighting or using foul or threatening language and gestures.
- Disturbing others using the library by, but not limited to, talking loudly, using cell phones, pagers, or other electronic devices, or using computers without headphones. Reasonable quiet is expected, especially in the computer area and study areas.
- Photographing or videotaping staff, patrons, or volunteers without their consent.
- Consuming beverages and food while in proximity to the library's computers or in a way that disturbs other patrons. Consumption of food or beverages in the library must be respectful of other patrons and staff and avoid creating a disturbance or untidiness. Beverages must be in covered containers.
- Entering the library without footwear or a shirt or equivalent.
- Bringing animals other than service animals inside the library, except with staff permission for library-sponsored programs.
- Leaving children under age 8 unsupervised. The library assumes no responsibility for the care and supervision of children. Parents or caregivers must supervise the behavior of their children.
- Using library spaces inappropriately.
 - The Children's Room of the library is for the use of parents and their children.
 - The Young Adult Room of the Library is reserved for the use of young adults, ages 11 to 18.

Patrons are encouraged to report concerns or disruptive individuals to the staff or the Library Director.

Adopted by the Board of Trustees July 12, 2005
Reviewed and Amended December 9, 2008
Reviewed and Amended May 19, 2020
Reviewed and Amended September 21, 2021