

Roeliff Jansen Community Library Board of Trustees

Via Video-conference - Zoom

Tuesday, August 18, 2020 4:00pm

Present:

Pat Placona
John Cady
Meg Wormley
Len Barham
Barbara Barrantes
Ron Bixby
Marian Dodds
Marilyn Gross
Joyce Lapenn
Coleen Lutz
Jane Plasman
Steve Smith
John Thompson
Joan Wallstein
Tammy Gaskell
Shelly Matthews

Absent:

Mike Citrin
Paul Schlesinger
Ned Schneier

Review and approval of Minutes - July 21, 2020: Motion to approve made by Barbara, Lenny seconded, motion passed.

Treasurer's Report - Meg Wormley: Monthly Financial Report, RJCL Treasurer's Report (see reports): We are entering a period of little income; income was below budget; the LLSA funds have not been received yet; income should be good by the end of the year; expenses were below budget; payroll is high due to three payrolls in July; no change in capital funds temporarily restricted; PPP loan forgiveness application has been submitted; we have not yet heard back from the bank; annual review is going smoothly; Meg moved to approve warrant, seconded by Joan.

Director's Report - Tamara Gaskell: (see report);

- Re-opening update: we have been serving more people; many children's books have been circulating; outdoor story times have started. Joyce and Joan complimented the opening procedures.
- HVAC system - air filtration: Tammy has been following up; merv-13 filters would be cheapest; Steve suggested getting a consultant; Ron noted that there would be a service charge in addition to the charge for filters; Joyce suggested we might be able to get grants; Meg offered to make a spread sheet of the various estimates; Ron noted that the filters add wear and tear on the system; we will pursue finding a consultant.
- EV charging station: discussion of whether or not to charge; vote was 8 to 6 in favor of charging; we will revisit in six months; Meg moved we charge 35 cents per kwh, Joan seconded, passed.

- Scheck path to Roe Jan Kill: path has been widened; discussing the sign, memorial plaque; Oct 10 is the dedication.
- Haylee resigned, moving to CA.

Friends' Report: Shelly Matthews: After speaking with Pat and Tammy, it was decided that the newsletter and website will announce that people can browse the bookshop by contacting Shelly.

Committee Reports:

Building Administration - Ron Bixby: painting will begin soon. Maintenance is needed on thermal system.

Development - Joyce Lapenn: focus now is Business Partners; 35 partners; \$10,650; we got \$6,500 from the car auction; committee is looking at monthly giving and sending info to realtors for new residents; Joyce is meeting with Marilyn and Chris Atkins regarding taking over the Development Comm; end-of-year appeal will likely begin in September.

Human Resources - Jane Plasman: no report

Nominating - John Thompson: no report

Discussion: New Business: none

Old Business - Follow-up Items - Len Barham: none

Adjourn: motion made by Lenny, Joyce seconded, motion passed.