

Roeliff Jansen Community Library Board of Trustees

Via Video-conference - Zoom
Tuesday, July 21, 2020 4:00pm

Present:

Pat Placona
John Cady
Meg Wormley
Len Barham
Barbara Barrantes
Ron Bixby
Marian Dodds
Marilyn Gross
Steve Smith
John Thompson
Joan Wallstein
Joyce Lapenn
Jane Plasman
Ned Schneier
Tammy Gaskell
Shelly Matthews

Absent:

Mike Citrin
Colleen Lutz
Paul Schlesinger

Review and approval of Minutes – June 16, 2020: Motion to approve made by John Cady, Lenny seconded, motion passed.

Treasurer's Report – Meg Wormley: Monthly Financial Report, RJCL Treasurer's Report (see reports); Numbers are good, thanks to generosity of our supporters, Expenses were lower. Gala income continues to come in. There is a new category under capital items for construction. Brief discussion of the mortgage; finance committee may look in the fall at paying down the mortgage. The annual review will happen in late August. We are projected to end 2020 with a surplus. 2021 may be a tougher year for us fiscally; a very conservative budget is likely. We may have to adjust up the amount we are spending on cleaning supplies. Meg moved that we approve the warrant report, Joan seconded, passed.

Director's Report - Tamara Gaskell: (see report);

- Library next phase: limited patron access; we are still looking at the reopening; we will continue curbside as we let people into the building. We will let in 12 people at a time, including 4 on computers. We'll be open from 11am to 4pm. We will have three staff members working. Mondays are busy; Tuesdays are slow. We will open on Monday, July 27. Laurie cleans three days a week, 15 hours every two weeks. Dutchess County libraries are mostly open. A discussion about the safety of opening ensued. Concern was expressed about the air in the library and the need for proper filtering. Ned moved that we allow Tammy to move ahead with her schedule; Joyce seconded, passed.

- Painting update: The painter we hoped for is not available, instead going with Larry Ball, who did the interior work. His estimate is about \$9000
- EV charging station: The equipment has arrived; we are waiting on the funding.
- Summer reading: will be on line; in conjunction with five other libraries; Halie will try out-door story time this week; the story walks are ongoing. They are very successful.

Friends' Report: Shelly Matthews: the Friends made \$800 from book dealers; may put out tables to sell books. Books are accepted by appointment only with Shelly.

Committee Reports:

Building Administration - Ron Bixby: Chips are being spread tomorrow.

Development - Joyce Lapenn: Pat noted that Joyce will step down as chair of the development committee at the end of the year; praised the job she did. Pat has asked Marilyn Gross and Chris Atkins to co-chair the committee; they have both agreed. Joyce will work with them.

Our "no-gala gala" has done well; 162 gifts, \$50,503; there is an outstanding gift of \$5,000. The car auction may raise \$10,000. 19 of the gifts were first-time donors. Other gifts are still coming in. Business Partners has started again. IGA just gave \$1,000. We may do a fall dine-out.

Pat thanked Joan and Steve Futrell for their work on the car auction.

Human Resources - Jane Plasman: no report

Nominating - John Thompson: no report

Discussion: New Business: none

Old Business - Follow-up Items - Len Barham: none

Adjourn: motion made by Meg, Jane seconded, motion passed.