

Roeliff Jansen Community Library Board of Trustees

Via Video-conference - Zoom

Tuesday, June 16, 2020 4:00pm

Present:

Pat Placona
John Cady
Meg Wormley
Len Barham
Barbara Barrantes
Ron Bixby
Marilyn Gross
Colleen Lutz
Steve Smith
John Thompson
Joan Wallstein
Joyce Lapenn
Jane Plasman
Ned Schneier
Tammy Gaskell
Shelly Matthews

Absent:

Marian Dodds
Mike Citrin
Paul Schlesinger

Pat began by noting the importance of the succession plans from officers and some committee chairs. She will have a Zoom meeting to that end.

Pat asked about having a meeting in person in July. We will meet using appropriate distancing and masks. We will go back to 6pm.

Review and approval of Minutes – May 19, 2020: Motion to approve made by Ned, Meg seconded, motion passed.

Treasurer's Report – Meg Wormley: Monthly Financial Report, RJCL Treasurer's Report (see reports); we continue to be in good shape; income is well over budget; we did not get a grant from Rheinstrom; may get one in the fall. Meg has been working on the PPP form for loan forgiveness. John Cady moved to approve the warrant report, Joyce seconded, passed.

Director's Report - Tamara Gaskell: (see report);

- There was increased use of electronic resources and increased number of new patrons.
- Library phased re-opening - curbside service begins June 17. We are included in the retail and office categories. We are not yet affirmed for in-person service.
- Library Policies - Approval: The executive committee previously approved the reopening policies: COVID-19 Safe Practices Policy, Phased Reopening Plan RJCL, and Proactive Infection Plan. Meg moved to approve the policies, Joan seconded, approved.

- Computer and internet policy revised: Jane moved to approve, Meg seconded, approved.
- Update and discussion - new NYS Leave Policy: Tammy is working on the updates; we will discuss at next meeting.
- Tammy reported that the Census Bureau is looking for space to do training. She asked if we would be willing to let them use our space. The board agreed to a first meeting, then we'll see.
- EV Charging Station - funds approval: groundwork has been done; NYSERDA has opened the applications again. We paid \$2,100, there is about \$11,000 remaining, we'll get \$8,000 back; we'll have 180 days to install the station. Ned moved to approve, Jane seconded, approved.
- Painting: the building needs to be painted; there are three proposals; one includes pressure washing; we'll go with the middle proposal - LA Painting.
- Summer reading is coming up. There will be a story walk led by Haylee.

Friends' Report: Shelly Matthews: The Friends had a Zoom meeting; the plan is for Celia Kahn, Sharon Luchow & Shelly to go into the bookstore; no contributions will be accepted unless someone makes an appointment with Shelly; there will be signs to that effect; after July 4th, there may be book dealers allowed once a week, one at a time; may put a table of books outside later in the summer for people to browse; may open in the fall.

Committee Reports:

Acquisitions - Ned Schneier: no report; will be removed from the agenda.

Art Committee - Ned Schneier: no report; may begin again in the fall.

Civic engagement - Ned Schneier: no report; may begin again in the fall.

Building Administration - Ron Bixby

- Parking lot update
- Path to the kill is mowed; chips can be placed on the path. Joyce asked about a plaque. One will be put up.
- Pat noted that the little free library in Ancram was refurbished by Jimmy Germaine

Development - Joyce Lapenn: we have raised funds through the virtual gala; the development committee sent out individual solicitations; 137 gifts for \$39,300 in hand; more still coming in; we expect over \$50,000.

Human Resources - Jane Plasman: no report

Nominating - John Thompson: no report

Discussion: New Business: none

Old Business - Follow-up Items - Len Barham: none

Adjourn: motion made by Lenny, John seconded, motion passed.