

**Roeliff Jansen Community Library
Board of Trustees
Tuesday, March 10, 2020**

Present:

Pat Placona
John Cady
Meg Wormley
Len Barham
Barbara Barrantes
Ron Bixby
Marian Dodds
Marilyn Gross
Colleen Lutz
Steve Smith
John Thompson
Joan Wallstein

Tammy Gaskell
Shelly Matthews

Absent:

Mike Citrin
Joyce Lapenn
Jane Plasman
Paul Schlesinger
Ned Schneier

Review and approval of Minutes – February 11, 2020: Motion made by Steve, Joan seconded, motion passed.

Treasurer's Report – Meg Wormley: Monthly Financial Report, RJCL Treasurer's Report (see reports); February is a high-income month; CD due tomorrow, money will be transferred into operating and reserve accounts; we are receiving 1.1%; Marilyn moved to approve warrant report, Steve seconded, motion passed.

Director's Report - Tamara Gaskell: (see report); We are prepared to assist with the census; we'll stay open late on Tuesdays for a few months; we received a grant to pay overtime to one staff member, looking for another grant for a second; an email blast will go out this week to notify the community, also on Facebook; we asked for funding for bags with both the library logo and the census logo that we would distribute; Tammy is researching a mobile hotspot and has requested funding.
Tammy is researching an electric vehicle charging station: grants available from NY-SERDA that would cover most of the costs of material and installation; we'd have to pay for servicing. The station would be installed before the paving.
Discussion about coronavirus / pandemic policy: many libraries have adopted policies; Tammy created one (see policy). Motion to accept the policy as amended made by Joan, seconded by Steve, motion passed.

Teen Job Fair was a huge success! About 50 teens, 20 vendors; participants came from Taconic Hills, Hawthorne Valley, Chatham and Kinderhook. We may do an adult job fair.

Friends' Report: Shelly Matthews: Saturday sales have been great; just made \$1200; Joan made suggestion to put something in the email about the bookstore's success.

Committee Reports:

Acquisitions - Ned Schneier: no report

Art Committee - Ned Schneier: no report

Civic engagement - Ned Schneier: no report

Building Administration - Ron Bixby - Mike Citrin: We requested an extension to the deadline; Tammy will contact the contractor.

Development - Joyce Lapenn: Marilyn gave report: we've had seven "dineouts" so far, received three checks; the "community tables" have been popular; we seem to be on track to repeat the amount of funds raised.

Annual Appeal: 268 gifts, over \$58568; three new Business Partners; *National Library Week* mailing will go out at the end of March.

Human Resources - Jane Plasman: no report.

Nominating - John Thompson: no report.

Discussion: Gala "save the date" went out; we are preparing to send out invitations in late April; we will decide whether to move ahead by early April; other galas have already been postponed.

New Business: Motion to move the board meeting to third Tuesday so as to avoid conflicting with Hillsdale Town Board meeting; John Cady made motion, Steve seconded, motion passed. We will begin with April 21.

Old Business - Follow-up Items - Len Barham: none

Adjourn: motion made by Marilyn, Len seconded, motion passed.